Within your 600-square foot booth area or show space, full-time employees of the Exhibiting Company (As long as there is Not an EAC Contracted for the Booth set up/Dismantle) have the freedom to set up and tear down your display, hang graphics and signage, and install floor coverings and non-rented AV equipment including tablets for non-public use.

Place, move, and remove your own easels, signs and poster board materials.

Open boxes, stock shelves, set up, plug in, hang up, and freely distribute your non-bulk products/literature within your booth or show space.

Drive your non-commercial Personal Own Vehicle (It can Not have any lettering/advertising on the vehicle) to a designated area to unload.

Use your own dollies, luggage carriers, non-hydraulic carts, and two-to-four-wheel hand trucks.

Use your own power tools and ladders (up to 6 feet) to set up and tear down exhibits.
1. **EFFECTIVE MANAGEMENT.** By bringing in industry-leader SMG to oversee our beautiful downtown Pennsylvania Convention Center, it’s clear we’re further dedicating ourselves to transparent, accountable and professional management for your meeting.

2. **INDEPENDENCE AND FLEXIBILITY.** Full-Time employees (Exhibitors) (as long as there is not a EAC Contracted to set up/Dismantle the booth) have the freedom to:
   - Set up and tear down within their 600-square foot booth area or show space.
   - Unload their personally owned vehicles using their own equipment, including dollies, luggage carriers, non-hydraulic carts, and two-to-four-wheel hand trucks.
   - Use power tools and ladders (up to 6 feet) to set up and tear down exhibits.
   - Install signage and floor coverings.
   - Install and remove non-rented and non-public AV equipment.

3. **SIMPLE COMPUTER SETUP.** Full Time employees of the exhibiting co. and show managers may set up, connect their own (non-rented) computers, tablets and all computer components and any required low-voltage power supply equipment for non-public use. Our skilled labor will need to set up any rented equipment, registration and public-use computers & tablets including when using to collect Data. Public use of computers & tablets, in areas such as cyber cafes, exhibiting booth space and meeting rooms, are set by our Labor.

4. **SELF PROMOTION.** Show managers have the freedom to place, move and remove easels, signs, poster board materials.

5. **EASY DISPLAY SET UP.** Full-Time employees of the exhibiting co. and show managers have the freedom to open boxes, stock shelves, set up, plug in, hang-up and freely distribute their non-bulk products/literature within their 600-square foot booth area or show space.

6. **DISPLAY MAINTENANCE.** Full-Time employees of the exhibiting co. have the freedom to perform maintenance on their own display equipment after the initial setup within their 600-square foot booth area.

7. **A SUPPORTIVE TEAM.** Each labor union has established a core workforce with a focus on hospitality.

8. **SKILLED WORKERS.** Our Labor workforce is highly skilled and has received specialized training in hospitality services.

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SMG Contractor Services can be reached at 215.418.2032